

Toronto Scottish RFC

*Emergency Action Plan
May 9, 2011*

Contacts:

Men's Head Coach – Sandro Fiorino: 647-654-2071

Jr Boys Coach – Bob McArthur: 416-968-1289

Women's Head Coach – Eddie Sunn: 416-768-6653

President – Rahim Dharamsi: 416-722-8345

Athletic Therapist – Megan Stewart: 905-399-4100

Address of Home Facility

Name: Fletcher's Fields

Address: 2743 19th Avenue, Markham, Ontario, L0H 1G0

Contact: General Manager – Michelle Emond: 416-606-0721

Nearest Hospital

Name: York Central Hospital

Address: 10 Trench Street, Richmond Hill, Ontario, ON L4C 4Z3

Phone: (905) 883-121

Roles and Responsibilities:

Men's

Charge Person #1: Megan Stewart – 905-399-4100

Charge Person #2: Rahim Dharamsi (President) – 416-722-8385

Call Person #1: Mark Ince – 416-999-4964

Women's

Charge Person #1: Eddie Sunn – 416-768-6653

Charge Person #2: Fiona Boyd - 416-560-5422

Call Person: Carolyn MacIntosh - 647-406-7718

Roles and Responsibilities

Charge person

- Ensure that you are following the EAP
- Clear the risk of further harm to the injured person by securing the area and sheltering the injured person from the elements.
- Assess ABCs (check that airway is clear, breathing is present, a pulse (Circulation) is present, and there is no major bleeding) Begin CPR if trained and if necessary.
- Designate who is in charge of the other participants and ensure they are considered for shock and kept warm and dry. This will free the Call person to deal with the arrival of EMS.
- Designate an adult (Call person), if possible, to call an ambulance, giving place, state of the injured party (e.g unconscious) and the best entrance to the area) and to report back to you.
- Protect yourself (wear surgical gloves - if you are in contact with body fluids such as blood)
- Wait by the injured person until EMS arrives and the injured person is transported
- Fill in an accident report form. Have the referee and other witnesses write reports if possible. Have them sign the reports. Give the completed reports to a member of the Club Executive. Do not volunteer information or talk to the press.

Call person

- Ensure that you are following the EAP. Call for emergency help - Provide all necessary information to dispatch (e.g. facility location, nature of injury, what, if any, first aid has been done)
- Clear any traffic from the entrance/access road before ambulance arrives
- Wait by the driveway entrance to the facility to direct the ambulance when it arrives
- Access the Medical contact file and call the emergency contact person listed on the injured person's medical profile

- Call Emergency contact number of injured person. Be calm and collected and give them directions to the hospital.

- Advise a member of the Executive of the injury so that insurance claims can be initiated.